

VTCAP Suggested Script for Test Readers

To be read to the student in advance of testing.

Hi _____,

I'm the person who will be reading your test to you when you take your VTCAP assessment in _____ (ELA, math, science). I want to let you know how we will work together. When I'm reading a test to you, it's very different than when I'm reading to you during class. I must follow certain rules.

- I cannot help you with any answers.
- I cannot click on anything on the screen.
- I will be using a very direct voice that does not change very much, no matter how exciting the story or test gets.
- If there is a picture that has words in it, I will read those words. If you ask, I will re-read the words.
- Sometimes there will be a word or phrase where it might give you a hint if I read it out loud. I will skip the word, point to it on the screen, and continue to read.
- I can still help you with your _____ (list assistive technology the student may require, which needs adult support and for which you will be providing the support).
- You can ask me to re-read parts of the test if you didn't hear me or need more time to think.
- You can ask me to pause my reading if you need to take a break.
- You can ask me to slow down or speed up my reading, or read louder or softer, if you are having trouble understanding me.
- I will only read certain types of punctuation, but if you need me to re-read a sentence and tell you how it was punctuated, I can do that.
- If you ask me a question about the test, all I will say is, "Do your best work, I cannot help you with that."
- Do you have any questions for me about how we'll work together during the test?