

Welcome!

**The VTCAP Reporting Training
will begin at 9:00 a.m.**

**Please add your name and organization in the chat for
attendance.**

2026 VTCAP Reporting Training

Vermont Agency of Education

July 23, 2026

Agenda

9:00 am – 10:30 am EST

- Welcome and Introductions
- VTCAP Policy Information
- Individual Student Report (ISR) Updates
- Assessment Delivery and Management (ADAM)
 - Reports in ADAM
 - Logging In
 - Report Assets
 - Performance Reporting
 - Program Reports
 - Class Reporting - Teachers
- Resources and Support
- Reminder: Sharing Results

Welcome & Introduction

Cognia

- Lauren Copp, Program Manager
- Julie DiBona, Vice President, Program Management

Vermont Agency of Education (AOE)

- Mabika Goma, VTCAP Assessment Coordinator
- Heidi Jo Bartlett, Assessment Coordinator for English Learners
- Amanda Hass, Assessment Coordinator for Special Populations
- Grace Fischer, Director of Assessment

Pearson

- Catherine Simone, Sr. Project Manager
- Stephanie Ada, Sr. Project Manager
- Vidyasagar Sunkara, Technical Project Manager

VTCAP Policy

Sharing Results

- Individual student reports can be shared with caregivers immediately.
- Data downloads and ADAM reporting can be used internally for planning and programmatic purposes immediately.
- AOE asks that you do not share aggregate results publicly until AOE does so through the Vermont Education Dashboard.

Why?

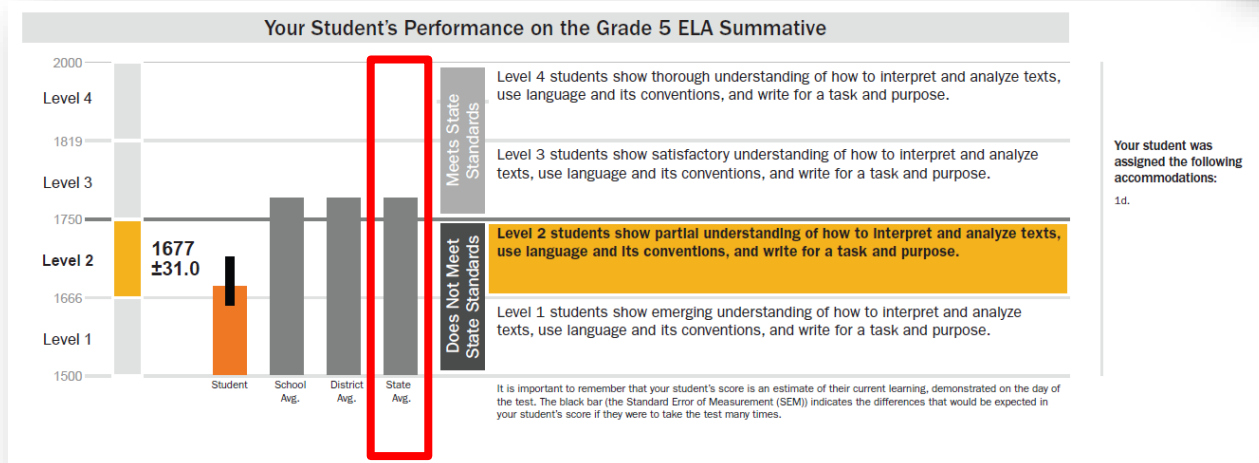
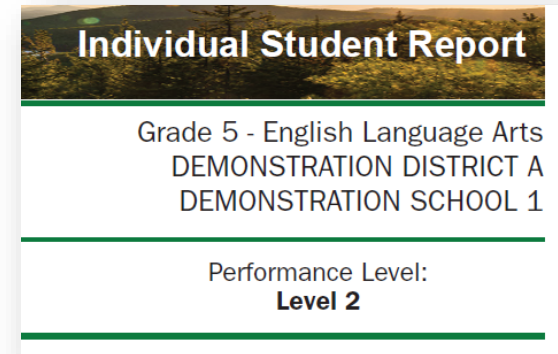
- Aggregate results represent the testing population and don't reflect final enrollment and demographics.
- To protect student privacy, suppression logic needs to be applied uniformly.

Individual Student Report

(ISR) UPDATES 2026

ISR Updates

- Colors of horizontal borders updated from gold to green to align closer to VT branding.
- School and district names displayed in upper case.
- State level scale score average added to the Performance Chart on the ISR.

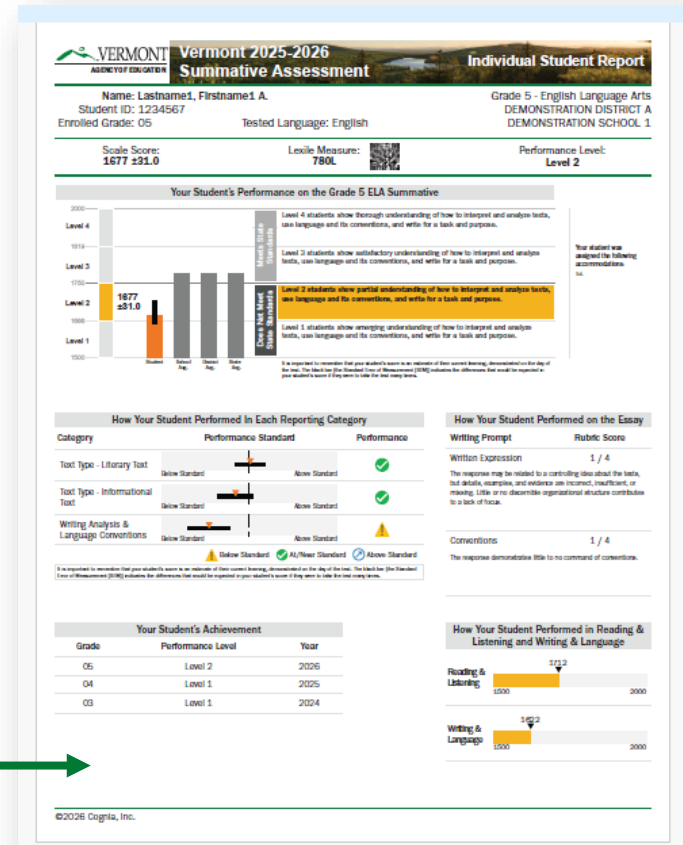


What's New on the ISR?

- New this year: Text has been added to ELA reports for student's who had their ELA test reset.
- The following note was approved by AOE to be added (on the bottom left-hand side) to the ISR for students who were flagged as having their ELA test reset during test administration.

ELA Assessment Administration Note

During the testing window, your student's ELA assessment was reset and restarted. This may occur for a variety of reasons, such as correcting testing accommodation settings or allowing a student to complete a test section that was unintentionally submitted. The score shown on this report is based on your student's second attempt on the assessment and is an accurate reflection of the performance demonstrated on that assessment. For additional information, please contact your student's school.



Reports in ADAM

Overview

Types of Reports

There are four types of reports available in ADAM:

1. Program Report
2. Performance Report

Accessed through the Performance Dashboard

3. Individual Student Reports (ISRs)
4. Student Results Data Files

Accessed from the Report Assets page

***Reminder:
ADAM
accounts are
removed at
the end of
November to
prepare for the
Spring Admin.***

***Reports will
remain in
ADAM and be
available once
new accounts
are created in
January***

Who Can Access Reports in ADAM?

There are five user roles that can access reports within ADAM:

- 1. District Administrator (DA):** Access to all reports for their assigned district
- 2. District Coordinator (DC):** Access to all reports for their assigned district
- 3. Superintendents:** Access to all reports for their assigned district
- 4. School Test Coordinator (SC):** Access to all reports for their assigned school
- 5. Teacher:** Access requires an assignment to a class of students
 - a) Teachers can view the Performance Dashboard for their assigned class(es). Teacher access remains available until classes are cleared prior to the next administration.
 - b) Teachers do not have access to Report Assets.

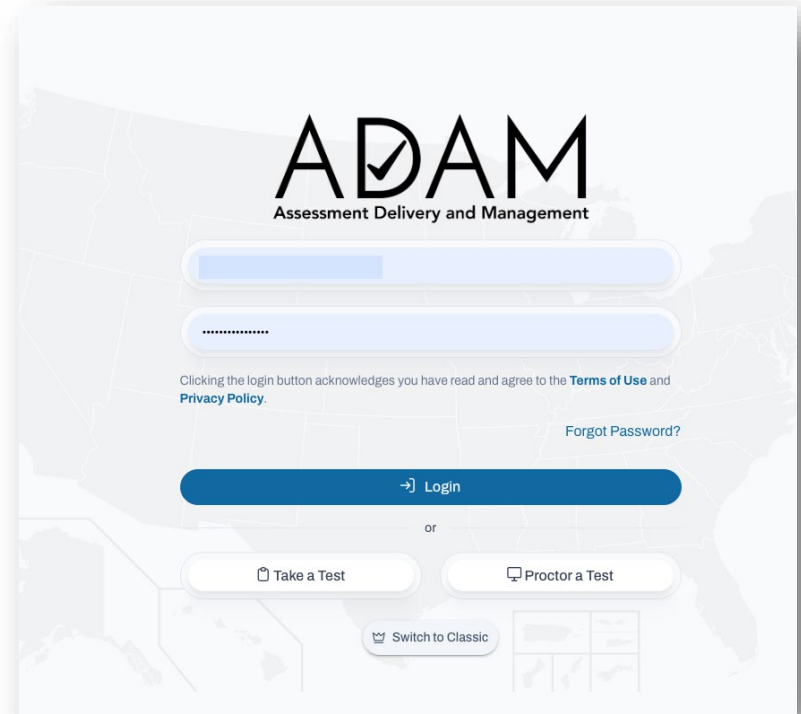
Logging into ADAM

Logging into ADAM

- ***NEW LINK***

Go to: <https://ltr.adamexam.com/>

- DAs, DCs, SCs, and Teachers (if applicable)
- Enter username and password (received via email)
- Click Login
- To reset your password, click “Forgot Password?”.

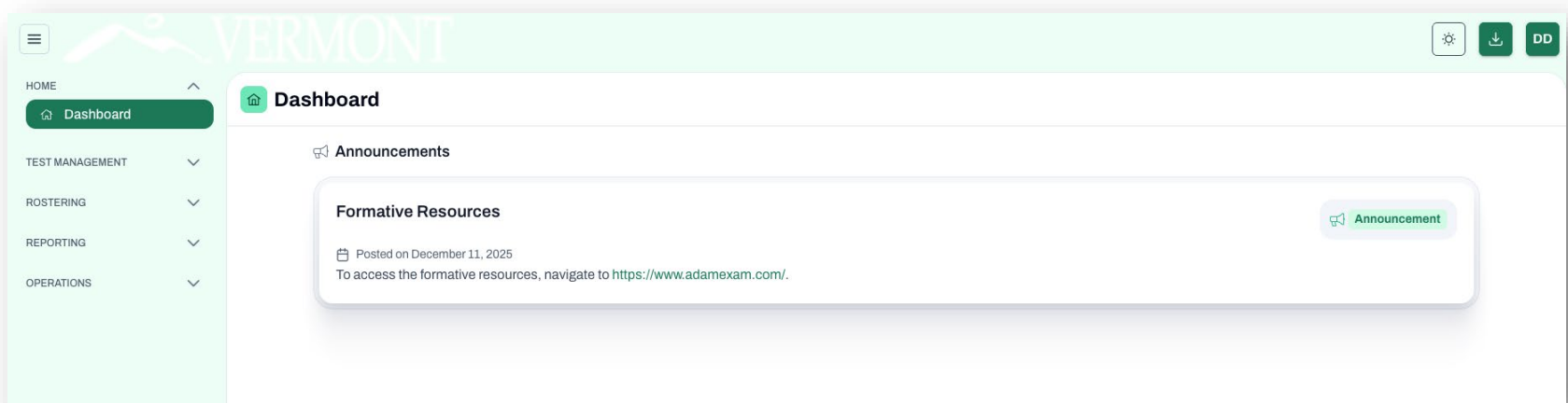
The image shows the login interface for ADAM (Assessment Delivery and Management). At the top, the logo "ADAM" is displayed with a checkmark inside the 'D', and the text "Assessment Delivery and Management" below it. There are two input fields: a username field and a password field (masked with dots). Below the password field, a small text line states: "Clicking the login button acknowledges you have read and agree to the Terms of Use and Privacy Policy." To the right of this line is a link "Forgot Password?". A large blue "Login" button is centered below the input fields. Below the "Login" button, the word "or" is centered. There are two buttons: "Take a Test" and "Proctor a Test". At the bottom, there is a "Switch to Classic" button with a flag icon.

Note: If you do not have your account information, please contact your DA. If you are a new DA, please contact AOE to have a new account created.

Logging in to ADAM

After logging in, you'll be taken to the new **ADAM 2.0** dashboard, where you'll find current announcements.

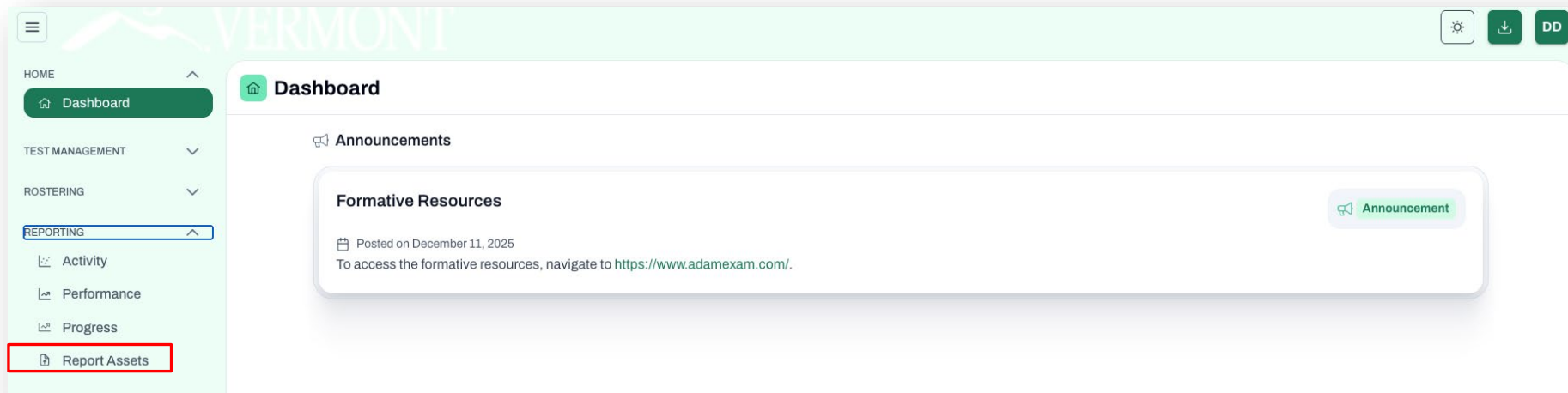
Navigation has been updated and is now located on the left side of the screen for quick access to system features



ADAM Report Assets

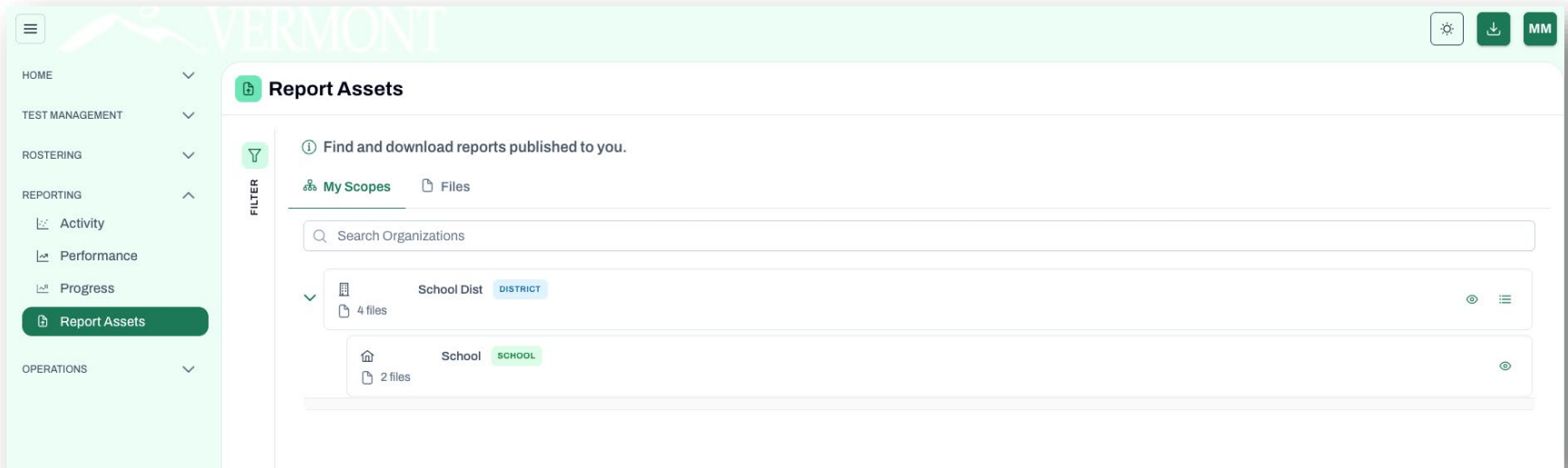
Navigating to Report Assets

In the left-hand menu of the ADAM home screen, click:
Reporting > Report Assets.



Report Assets Page

- The Report Assets page will display a list of your assigned organizations.
- Each organization will have the number of files available for download listed under the org name.
- Click the eye icon  to view files for the scope.



Report Asset Files

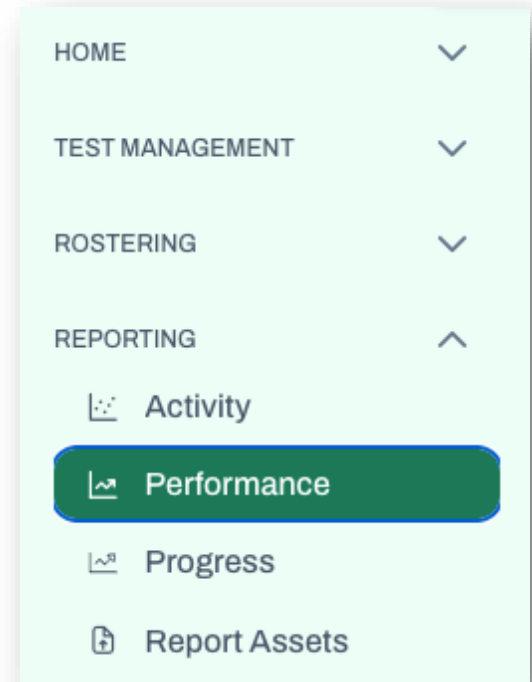
- Districts will have one district zip file and one zip file per school.
 - Includes the district student results data file (CSV) and ISRs (PDF) by grade for any students in non-district placements*.
- Schools will have one school zip file.
 - Includes the school student results data file (CSV), individual ISRs (PDF) for each student, and grade level ISRs (PDF).
- Click the vertical ellipsis to download a file.

**ISRs for students in independent schools will only be available if your district was selected as the Reporting Org in the student's profile in ADAM.*

Performance Dashboard

Performance Dashboard

- The Performance Dashboard is used to access the Performance Report.
 - From the **Performance Report** users can access the **Program Report**
- In the left-hand menu of the ADAM home screen, click **Reporting > Performance**.



Performance Dashboard

Use the Filter option (always on the left) to select:

- Program
- Content Area
- Grade
- Test Window

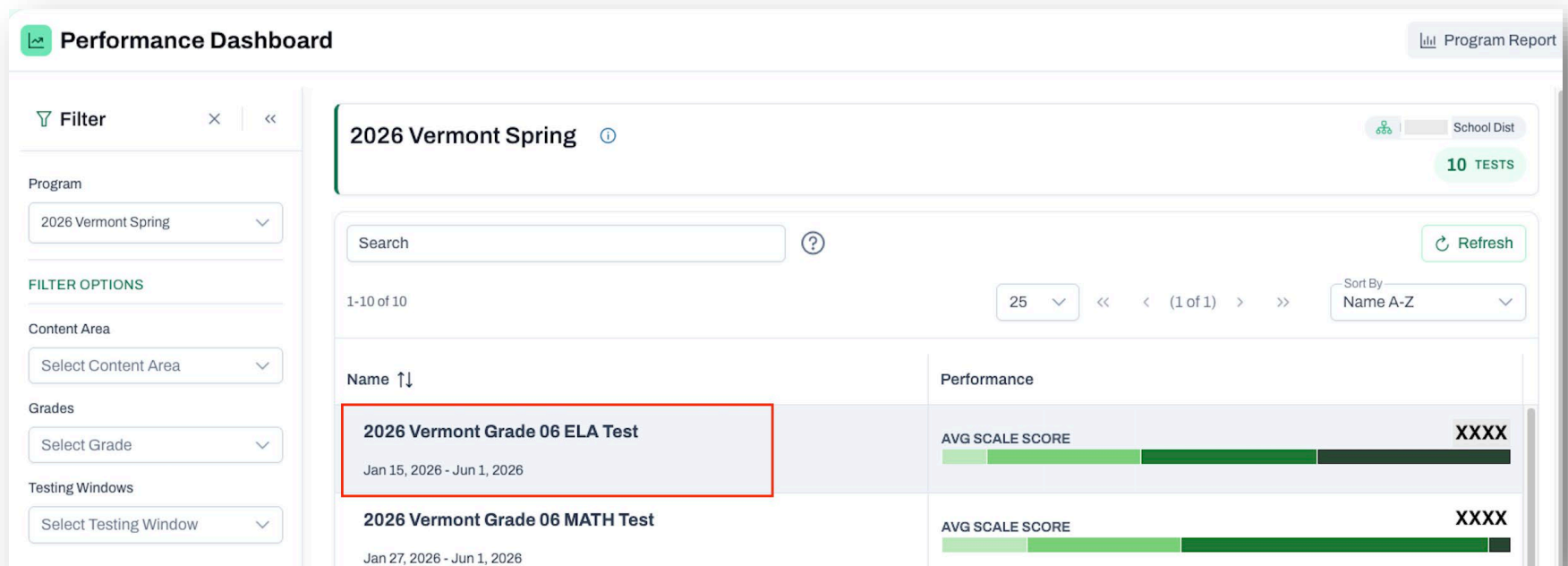
Program filter will display the most recent administration by default

Use the **Search** field to search for a specific test

The screenshot displays the 'Performance Dashboard' interface. On the left is a navigation menu with categories: HOME, TEST MANAGEMENT, ROSTERING, REPORTING, and OPERATIONS. Under REPORTING, 'Performance' is selected. The main content area features a 'Filter' section with a dropdown menu for 'Program' currently set to '2026 Vermont Spring'. Below this are 'FILTER OPTIONS' for 'Content Area', 'Grades', and 'Testing Windows', each with a 'Select' dropdown. To the right of the filters is a 'Search' field. Below the search field, a list of test results is shown, including '2026 Vermont Grade 06 ELA' and '2026 Vermont Grade 07 ELA'.

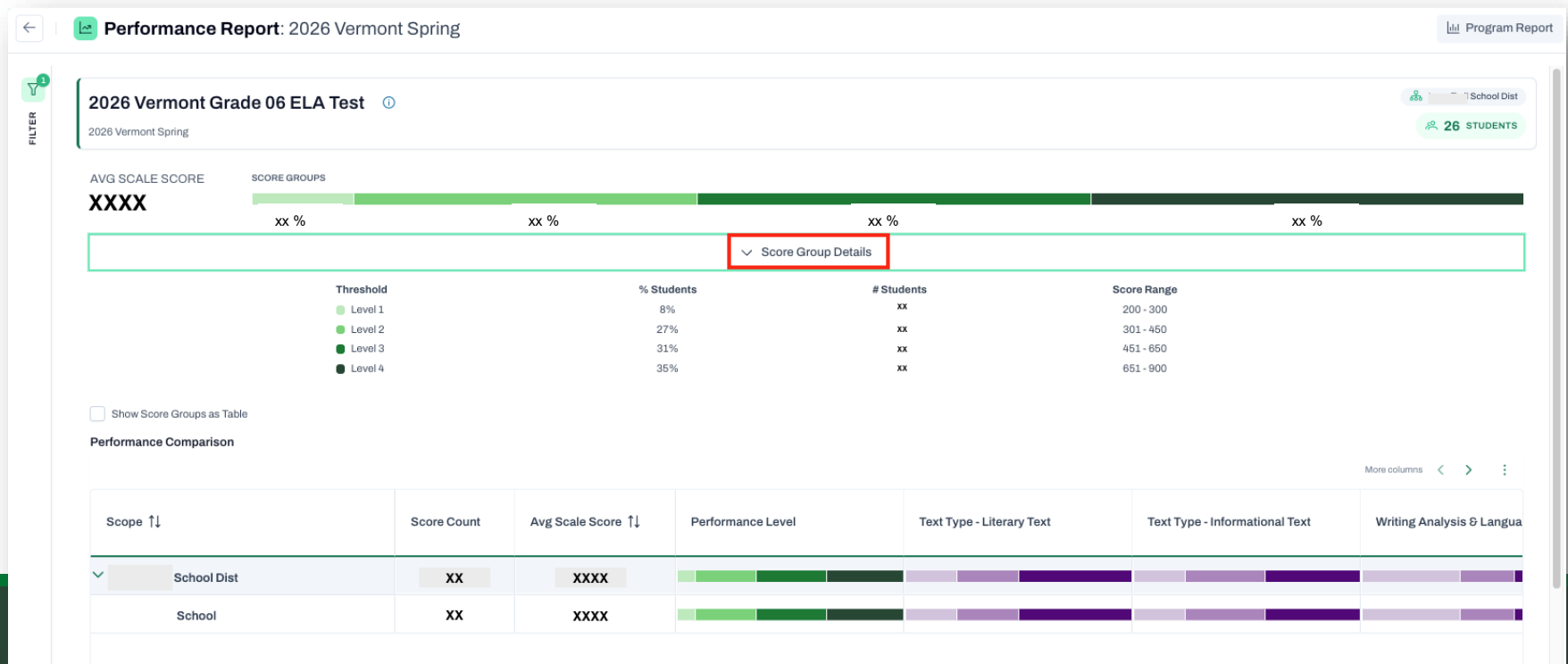
Performance Report

- **Performance Reports** can be used to view data about performance by grade and content area.
- To view the **Performance Report** for a specific test, click on the test name in the Performance Dashboard.



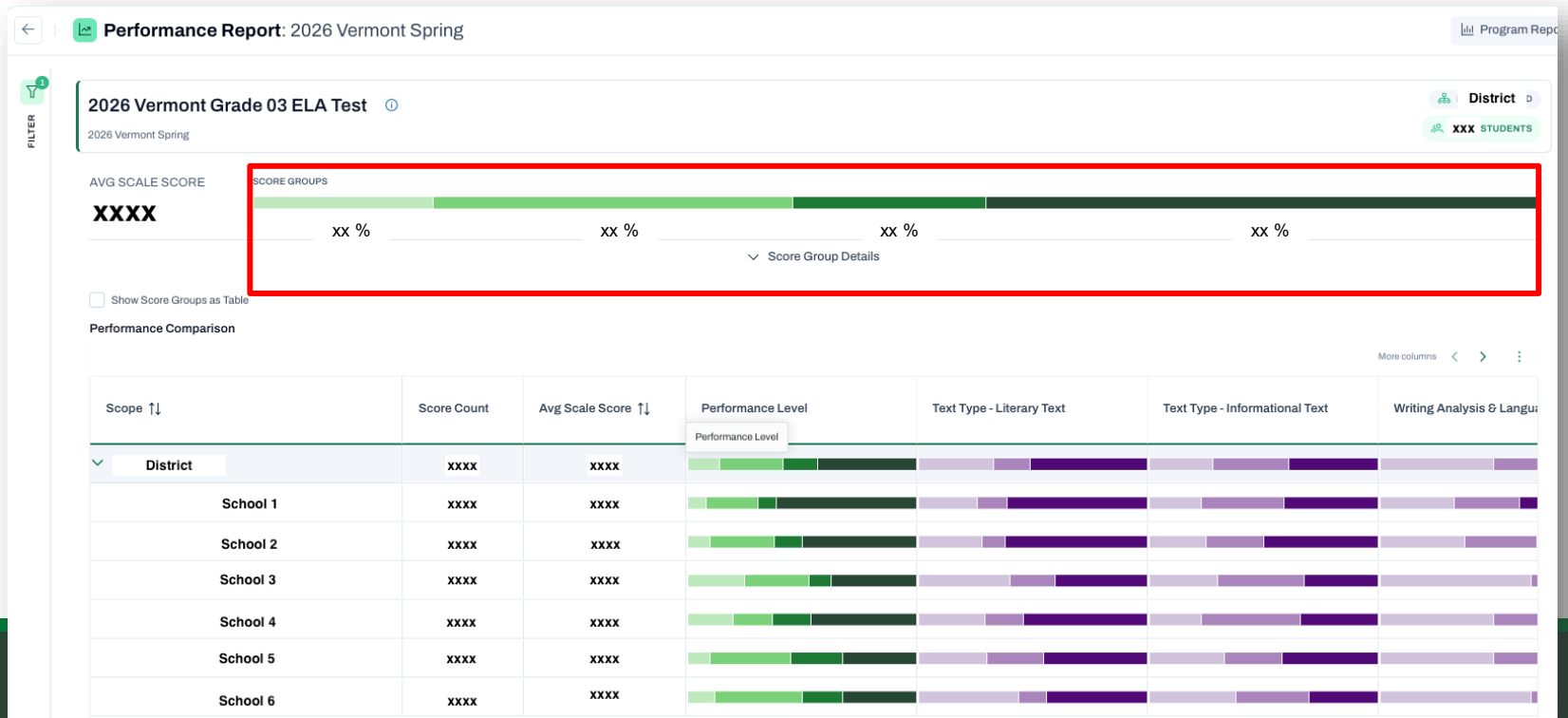
Performance Report

Click **Score Group Details** for additional detail on the number of students in each performance level and overall proficiency for that test.



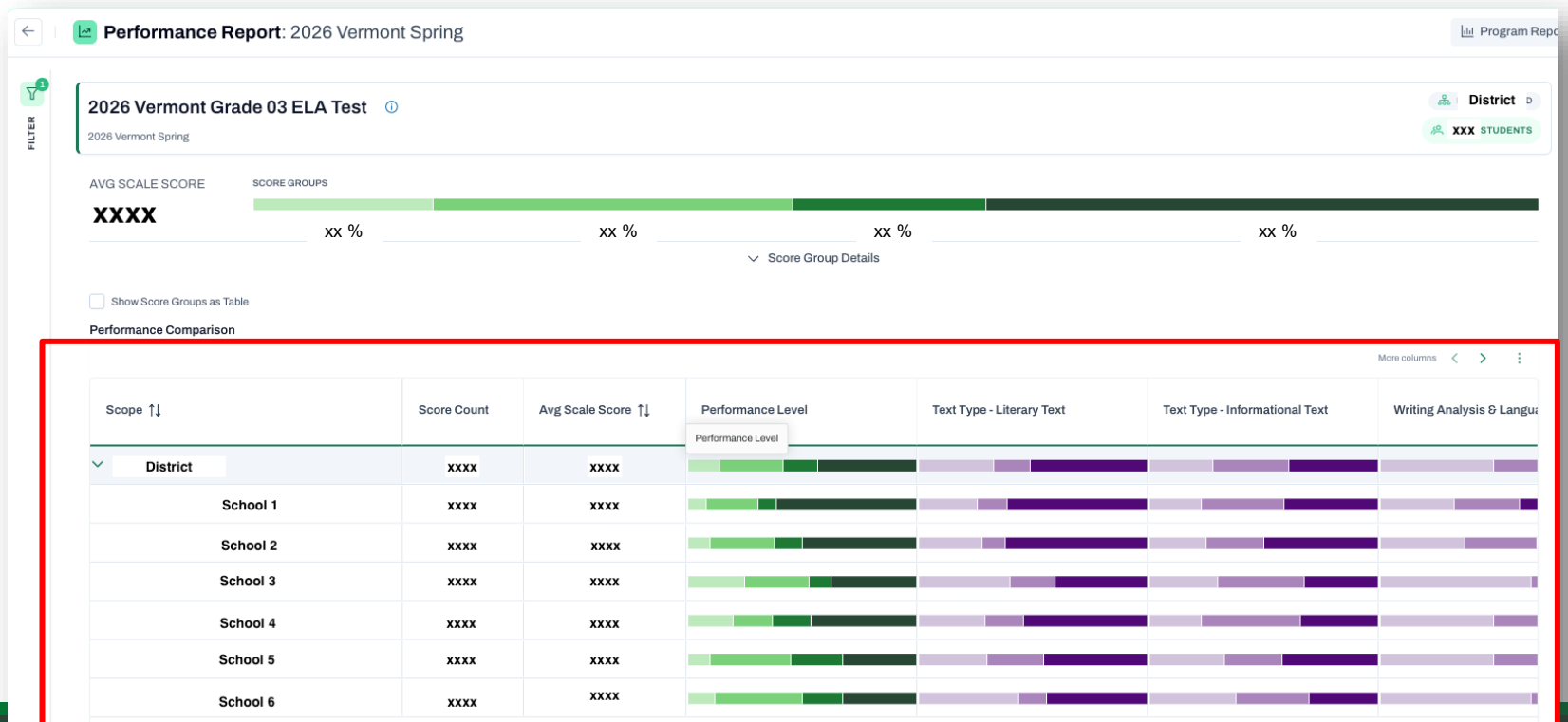
Performance Report

Hover over the **performance level bar** to display a tooltip that shows the range, percentage and number of students in that performance level.



Performance Report

For District users, at the bottom of the **Performance Report**, you can see a comparison across your organizations.



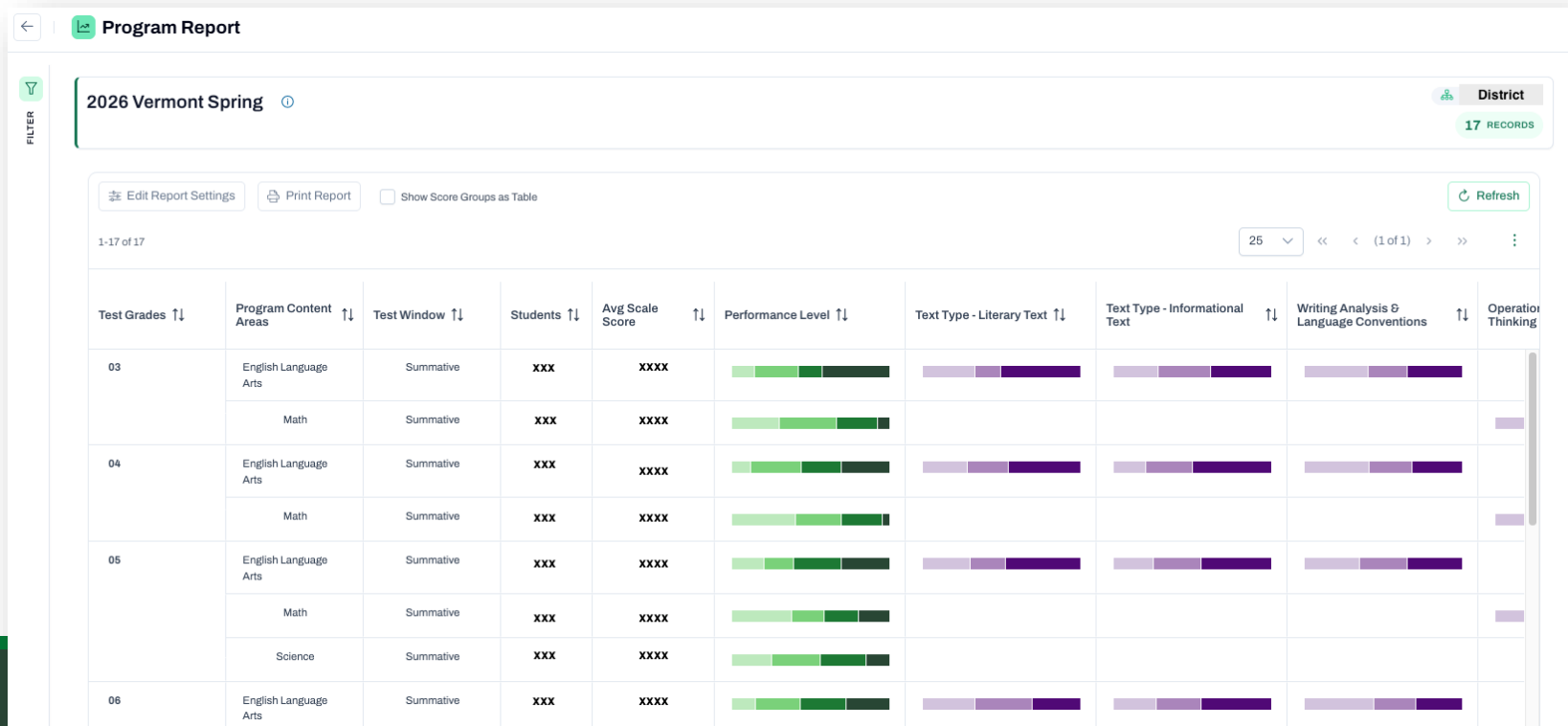
Program Report

- From the Performance Dashboard, you can also access the **Program Report** by clicking the Program Report button.
- Program Reports provide access to assessment results and demographic information across grade levels and content areas.



Program Report

The **Program Report** displays the number of students tested, percent of students who were proficient, and the distribution of student performance levels including distribution across reporting categories.



Program Report

Check **Show Score Groups as Table** to view a table of the percent and number of students at each performance level.

[illegible]

Program Report

Click **Edit Report Settings** to disaggregate the reporting data.

 **Program Report**

2026 Vermont Spring ⓘ

 Edit Report Settings

 Print Report

☒ Show Score Groups as Table

1-17 of 17

Test Grades ↑↓	Program Content Areas ↑↓	Test Window ↑↓	Students ↑↓	Avg Scale Score ↑↓	Level 1 ↑↓	Level 2 ↑↓
03	English Language Arts	Summative	XXXX	XXXX	xxx (xx)	xxx (xx)
	Math	Summative	XXXX	XXXX	xxx (xx)	xxx (xx)

Program Report

- Select from the drop-down list(s) to see performance for a subset of students.
- Click the plus sign next to a specific demographic to add that column to the program report.

Program Report Settings

Report Columns

Organize the report by order of columns

Add Column

1 Test Grades

2 Program Content Areas

3 Test Window

Report Filters

Test Grades

Select

Program Content Areas

Select

Test Window

Administrations

Select

Student Demographic Filters

Student Grade

Select

Gender

Select

Class Reporting: Teachers

ADAM 2.0 for Teachers

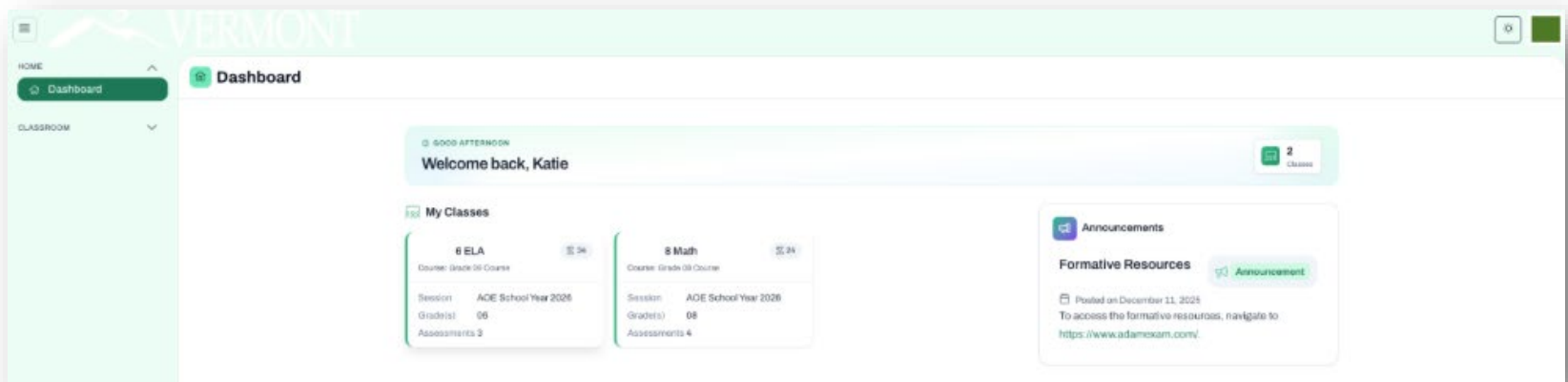
Teachers who have assigned classes in ADAM will have access to their student scores. **Note: This view and navigation is different then previous years.*

- ADAM 2.0 no longer includes a dedicated “My Classes” page. Instead, class information and related functionality have been redistributed across the **Dashboard**, **Student Assignments**, and **Student Performance** pages for a more streamlined experience.
- The **Student Assignments** section is primarily for test management while **Student Performance** is primarily for reporting.
- The reports provided in previous years (Class report and Test report) are now merged within the **Student Performance** tab for teachers (who had “classes” created in ADAM).

ADAM 2.0 for Teachers

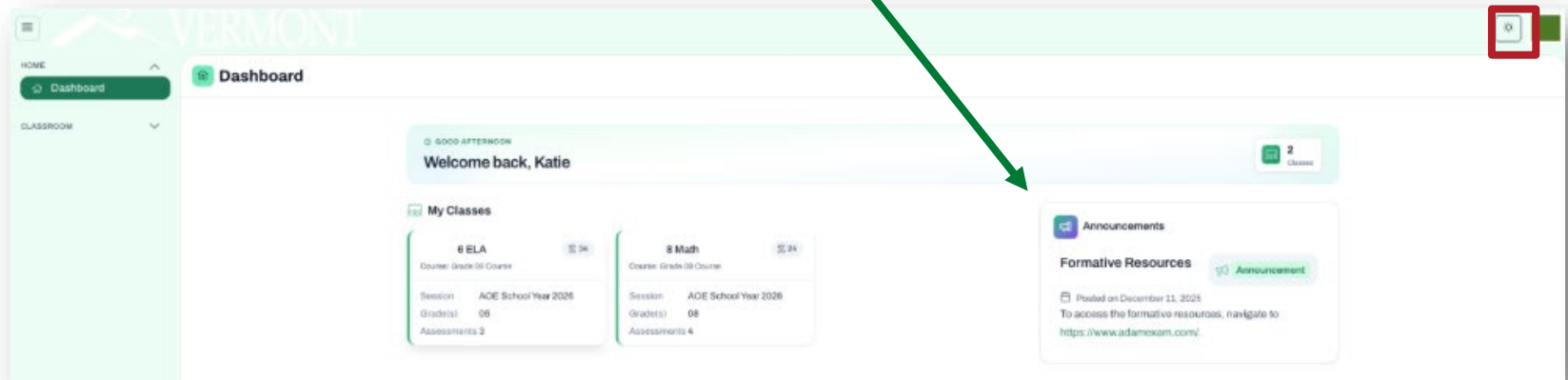
Once logged in, the teacher's landing page will display the new **Dashboard**.

- Classes assigned to the teacher will be displayed on the Dashboard.
- Each class card will display the following information:
 - class name, course name, number of students, session, grade(s), and number of assessments assigned to the class.



ADAM 2.0 for Teachers (cont.)

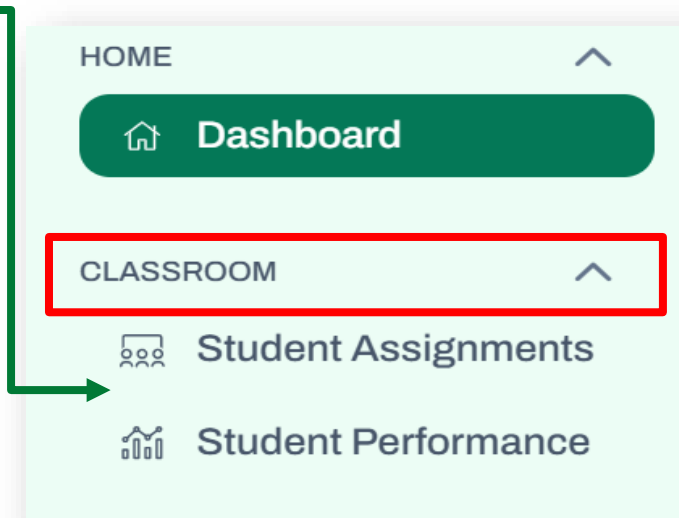
- **Bulletins** (or announcements) that were previously displayed on the home page, **will now display to the right of the Dashboard** in its own panel.



- The **sun icon** at the top right allows toggling between light and dark mode.

Classroom

- From the left side navigation, the **Classroom** dropdown will provide the teacher with access to:
 - **Student Assignments:** primarily for test management
 - **Student Performance:** primarily for reporting.



Student Assignments

- **Update:** **Student Assignments** now replaces **My Classes** for session management and proctoring.

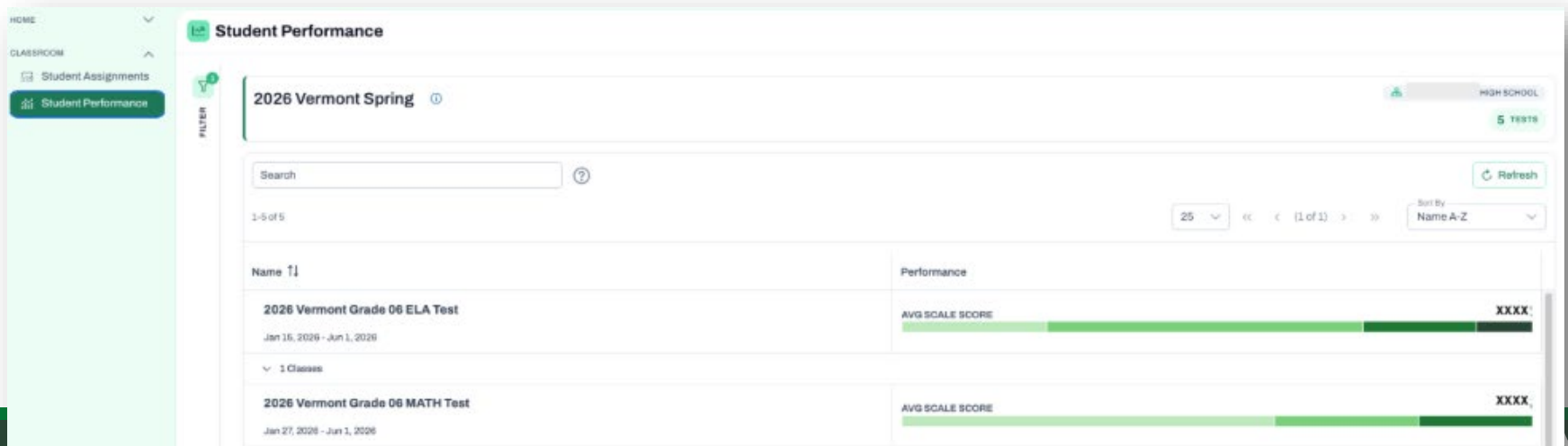
Reminder: This is applicable only to teachers who had “classes” created in ADAM during administration.

The screenshot shows the 'Student Assignments' interface. On the left is a sidebar with 'HOME', 'CLASSROOM', 'Student Assignments' (selected), and 'Student Performance'. The main area is titled 'Student Assignments' and shows a filter for '2026 Vermont Spring' with a 'HIGH SCHOOL' tag and '5 TESTS'. Below this are tabs for 'Assignment' and 'Roster'. A search bar is present. The table below shows two assignments:

Name	Students	Progress
2026 Vermont Grade 06 ELA Test GRADE 06 English Language Arts Summative Mar 9, 2026 - May 1, 2026	XX STUDENTS	XX SUBMITTED 0 STARTED 0 NOT STARTED
2026 Vermont Grade 06 Math Test GRADE 06 Math Summative Mar 9, 2026 - May 1, 2026	XX STUDENTS	XX SUBMITTED 0 STARTED 0 NOT STARTED

Student Performance

- **Update:** Teachers, with created classes in ADAM, will now access student scores through the **Student Performance** tab.
- **Performance Reports** can be used to view data about performance by grade and content.
 - Hover over the **Average Scale Score Performance** bar to see statistics for each Level including number of students, percentage of students and score range.



Student Performance

Click on a Test to display the scale score, performance level, and reporting category performance level for each student



Questions?



Resources: VT Help & Support Site

Vermont Help & Support site: <https://vermont.onlinehelp.cognia.org>

VTCAP (page) > After Testing (section):

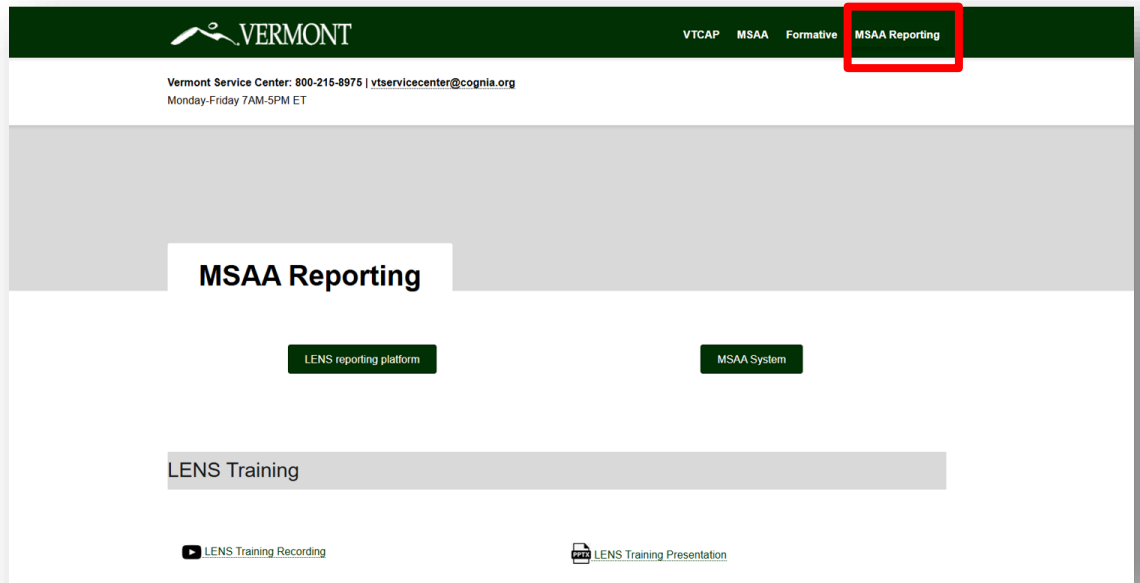
<https://vermont.onlinehelp.cognia.org/vtcap/#after-testing>

1. [Spring 2026 Results File Layout](#)
2. [ADAM User Guide for Reporting](#)
3. [Score Interpretation Guide \(for educators\)](#)
4. [Family Interpretation Guide – English](#) (Translated into 5 languages)
5. [Sample student report – English](#) (Translated into 5 languages)
6. Teacher Reporting View 2026 (link to be added)

Note: The translated languages for the resources noted above are the same five languages that were available during testing: Arabic, Chinese, French, Spanish and Swahili

Resources: MSAA Reporting

- MSAA Reporting Training recording and support materials are available on the Vermont Help & Support site:
<https://vermont.onlinehelp.cognia.org/msaa-reporting/>



- MSAA Reporting information is also available on the **Vermont AOE Website**:
<https://education.vermont.gov/student-learning/assessments/alternate-assessments>

Vermont Service Center

- If you have any questions regarding resources or your account in ADAM, please reach out to the Vermont Service Center.
- Hours
 - Monday–Friday 7:00 a.m.–5:00 p.m. Eastern
- Contact Information
 - Phone: 800-215-8975
 - Email: VTServiceCenter@cognia.org



AOE

For any policy related questions please email:
aoe.statewideassessment@vermont.gov

Reminder for Sharing Results

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