

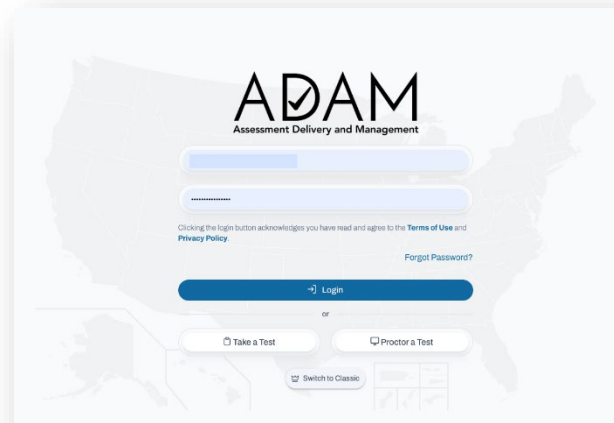
Teacher Reporting Guide – ADAM

This document outlines what is available to teachers in ADAM and how to access that information.

**Note: Only teachers who have assigned classes in ADAM will have access to their student scores.*

Logging in to ADAM

- Access ADAM at <https://ltr.adamexam.com/>
 - *Note: this is a new URL from previous years*
- Log in with the same credentials used during test administration
- To reset your password, click “Forgot Password?”

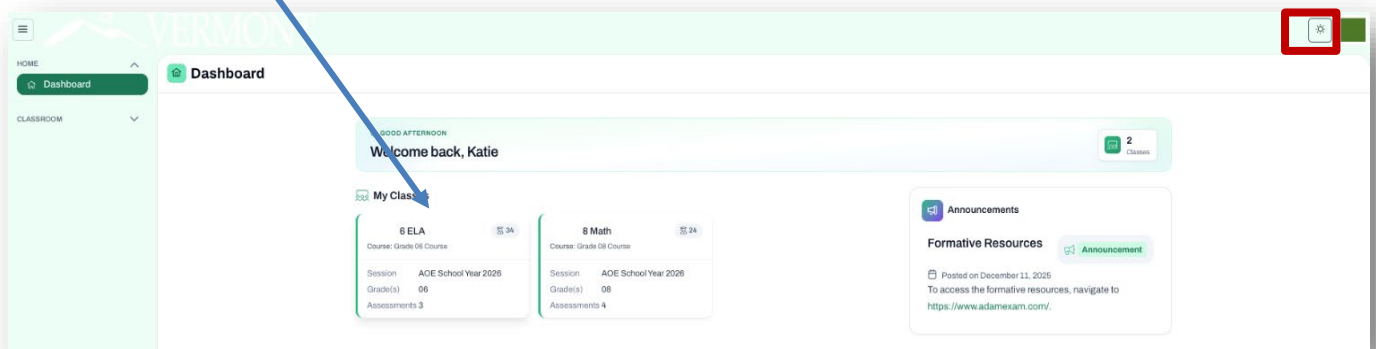


Navigating to and Accessing Teacher Reporting

Once logged in to ADAM, the teacher's landing page will display the **Dashboard**.

**Note: The view and Navigation is different than previous years (e.g. ADAM no longer includes a dedicated “My Classes” page).*

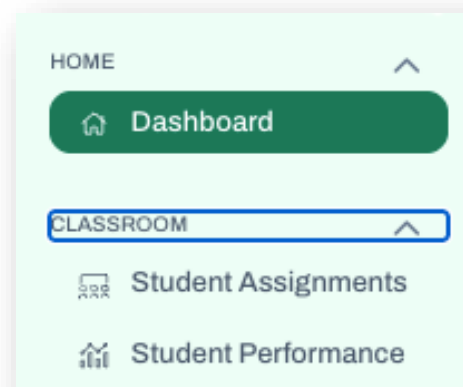
- Classes assigned to the teacher will be displayed as a card on the Dashboard.
- Each class card will display the following information: class name, course name, number of students, session, grade(s), and number of assessments assigned to the class.



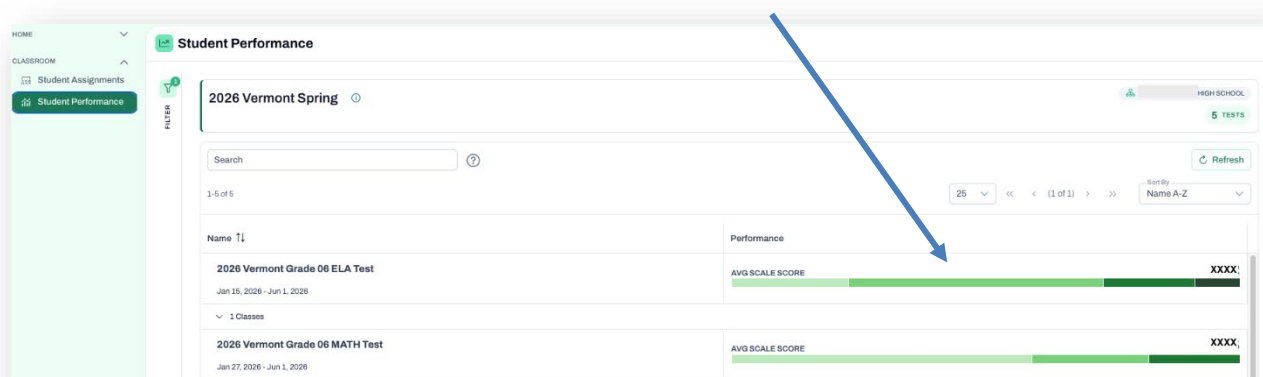
- **Bulletins** (or announcements) which were previously displayed on the home page, will now display to the right of the dashboard in its own panel. The **sun icon** at the top right allows toggling between light and dark mode.

- The navigation panel, on the left side of the screen, will show a **Classroom** dropdown menu.

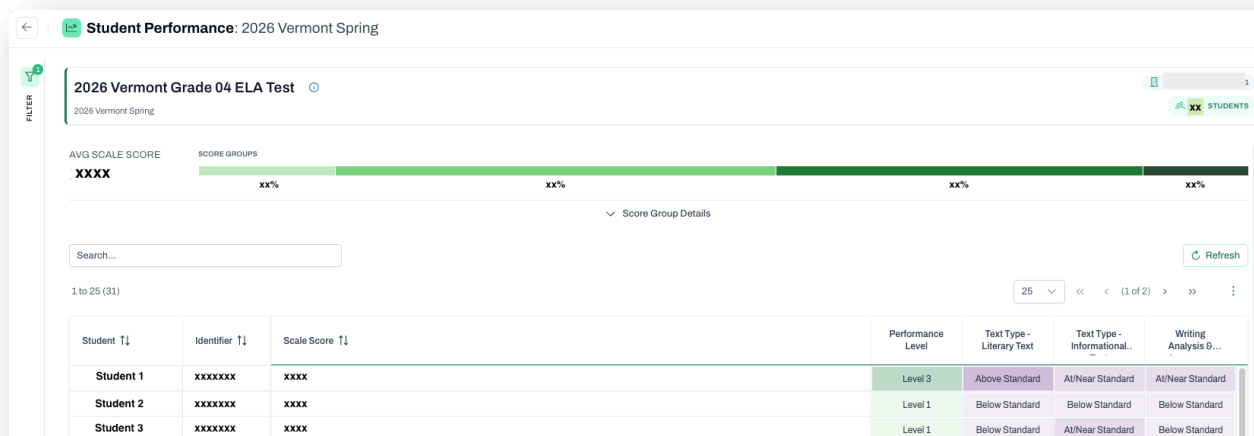
- Select this dropdown to access the **Student Assignments** and **Student Performance** tabs.



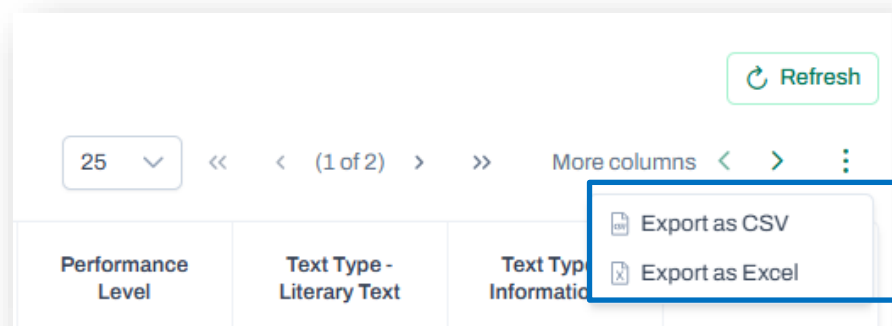
- Update:** ADAM no longer includes a dedicated “My Classes” page. Instead, class information and related functionality have been redistributed across the **Dashboard**, **Student Assignments**, and **Student Performance** pages for a more streamlined experience.
 - The **Student Assignments** page is primarily used for test management
 - The **Student Performance** page is primarily for reporting.
 - The reports provided in previous years (Class report and Test report) are now merged within the **Student Performance** tab.
- On the **Student Performance** page, hover over the **Average Scale Score Performance bar** to see statistics for each Level, including number of students, percentage of students and score range.



- Click on a Test to display the scale score, performance level, and reporting category performance level for each student



- The **Performance Report** can be exported as a .csv file or excel file by clicking the vertical ellipsis above the Student Performance table and selecting **Export as CSV** or **Export as Excel**.



- The file will contain the student name, identifier, scale score, performance level and student performance in each reporting category.
- *Note: The student scores will be accessible to teachers until November; ADAM accounts are removed at that time to prepare for the Spring Administration.

Contact & Support

For support visit the Vermont Help & Support site: <https://vermont.onlinehelp.cognia.org> or contact the Vermont Service Center:

Phone: (800) 215-8975 | Hours: Mon-Fri 7:00 a.m. – 5:00 p.m. ET

Email: VTSERVICECENTER@cognia.org